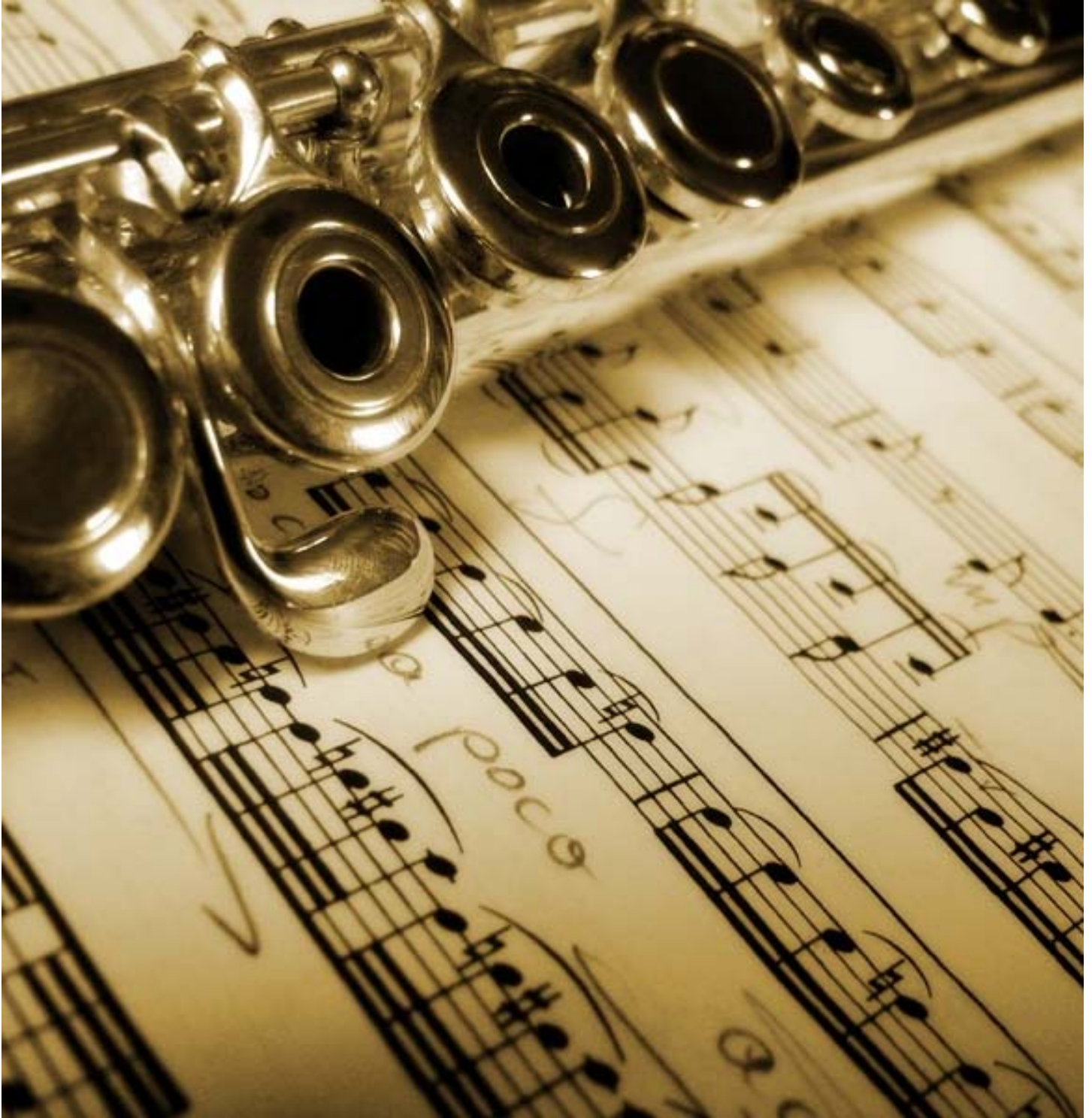


GEORGE ROGERS CLARK

Band Guide



2010-2011



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The Purpose of this handbook is to serve as an operational guide for students, parents, staff and band director. This handbook will outline a systematic approach to the teaching and organization of the GRCHS Band Program.

Whenever any questions may arise, please check this document first. If your question is not answered, please call 744-5020 or email director@grcband.com and speak to the Band Director. It is the job of the Band Director to clarify any policies within this handbook.

In addition to this document, band students and their families may visit the GRC Band Website located at www.grcband.com for updates and information concerning schedules, booster activities and newsletters. A band calendar will be available in hard copy form from the band director. Those families that have internet access are encouraged to visit the website and download the printable calendar.

Keeping this handbook and other handouts in one file or notebook will provide you with a reference throughout the year for all GRC Band events, as well as Clark County Band Booster events and activities.

OBJECTIVES OF THE BAND PROGRAM

- To help students become successful individuals.*
- To develop students' discipline to accomplish goals.*
 - To develop students into musicians.*
 - To develop students' performance skills on instruments.*
- To provide for the musical needs of the school and community.*
- To provide group experiences leading to the development of leadership, cooperation, and self-discipline.*
- To promote and foster good citizenship and virtues of ethical and moral behavior.*



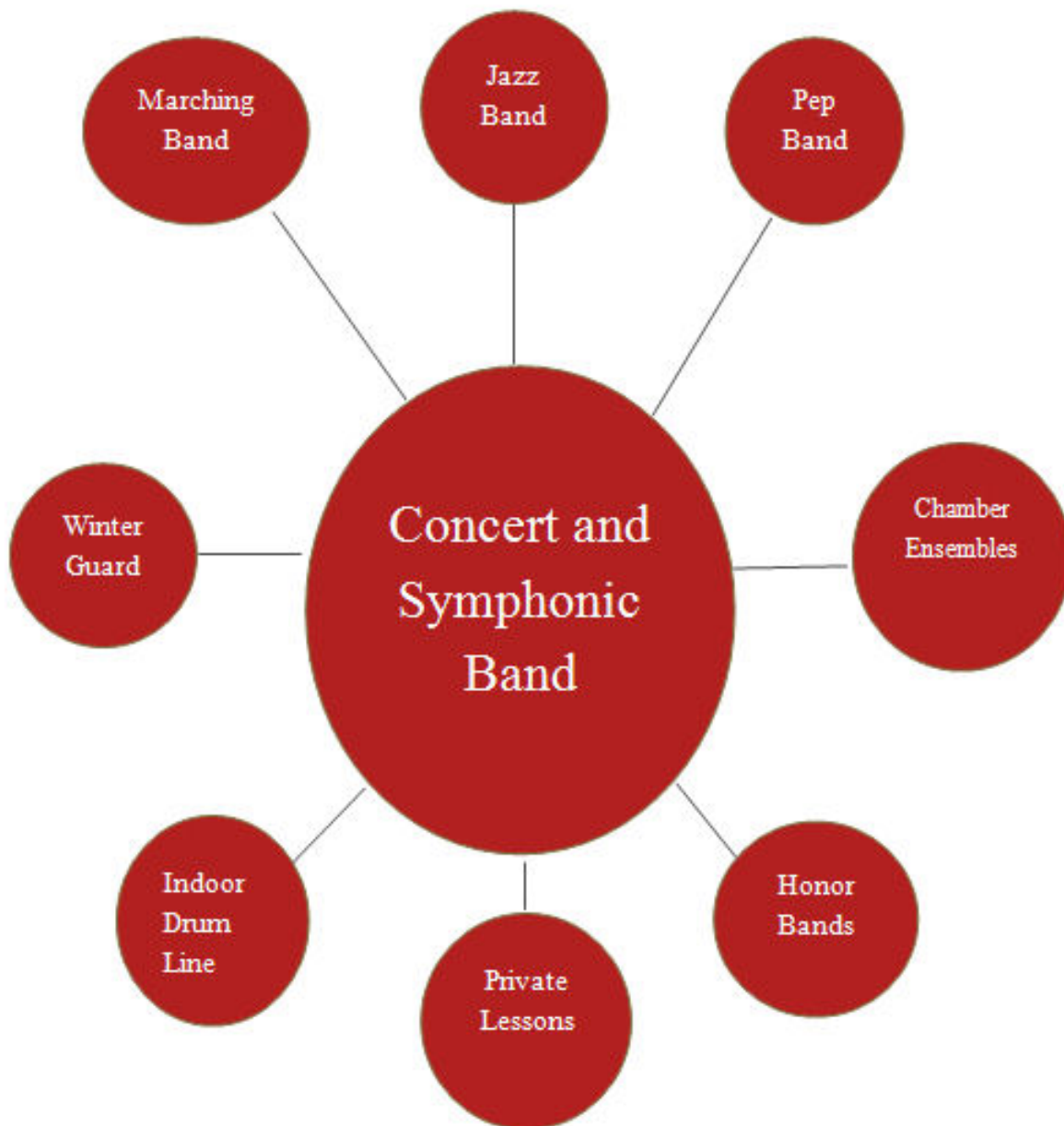
DUTIES OF THE BAND MEMBER

- 1. Be on time to all rehearsals and performances. EARLY IS ON TIME!!**
- 2. Always have correct equipment, pencil and music.**
- 3. Each member is responsible for his or her music. DO NOT ASSUME RESPONSIBILITY FOR SOMEONE ELSE'S MUSIC OR EQUIPMENT!**
- 4. Make a real effort to improve daily.**
- 5. Maintain a strong academic standing in all other coursework.**
- 6. Plan ahead and do not "double book" yourself. Consult your calendar!**
- 7. Be personally clean and dress appropriately.**
- 8. Be responsible for your actions.**
- 9. Follow all rules and when rules are silent use good judgment!**
- 10. Cooperate with fellow members and share with them the responsibilities and privileges that are a part of the band program.**
- 11. Contribute positively to the music education of others by the best use of your talents.**
- 12. Read and play music with insight and expression.**
- 13. Seek out opportunities to give back to the program.**
- 14. During a rehearsal only speak when invited.**
- 15. Avoid negative chatter or gossip.**
- 16. Respect staff, parents, chaperones, bus drivers and directors.**
- 17. Keep instrument in good working order.**
- 18. Keep band room neat and clean. It is a reflection of our program.**
- 19. The office is not a student lounge, if the door is closed; knock, and then come in.**
- 20. If you are using a school instrument it is your responsibility to take care and put it away properly.**
- 21. Only use the instrument that you have been assigned, do not use or practice with someone else's instrument or equipment.**
- 22. Do not carelessly damage equipment.**
- 23. When you are here, expect to work to your fullest potential.**
- 24. You are part of a great band program; enjoy it, nurture it, respect it!**
- 25. We can only be successful if we all are successful.**



BAND CURRICULUM IN BRIEF

The following diagram represents the hierarchy of the GRC Band program. You will note that the Concert/Symphonic Band is the nucleus from which all other facets stem. The stronger our Concert/Symphonic program is, the stronger all other areas may become.





Discipline Policy

In order to maintain an orderly educational environment, the following discipline policy will be implemented:

1. No talking while rehearsal is in progress.
2. Raise your hand to be recognized by the teacher before speaking.
3. Have appropriate materials in class.
4. Adhere to the "Duties of the Band Member" on page 4 of the handbook.
5. Adhere to the school discipline policy.

Consequences

1st Offense: Verbal Warning

2nd Offense: Meeting with the Directors and manual labor assigned.

3rd Offense: Meeting with Directors and Guardians

4th Offense: Meeting with Directors, Guardians, and Principal

5th Offense: Dismissal from Band

Severe Discipline Clause

In the event a student blatantly and/or maliciously causes a serious disruption, irreparable damage, or severe harm to the program, the severe discipline clause will take effect and the student will confer with the directors and parents and immediately be removed from band.

Symphonic Band

The GRC Symphonic Band is the premiere ensemble of the GRC Band Program. Members are placed in Symphonic Band based on chair auditions, willingness to take private lessons, performance, and attendance. This ensemble will perform at least once in the Fall Semester and four in the Spring Semester. Performances are mandatory and count towards the students' grade. Members are strongly encouraged to take private lessons and practice regularly to meet the demands of the high level literature. Students will audition at least twice a year for chair assignments. Students are expected to purchase any necessary accessories (e.g. mutes) that the literature may require. Dress for all Symphonic Band Performances will be black and white formal wear provided by the Clark County Band Boosters.

Concert Band

The GRC Concert Band is the building block for the Symphonic Band. Members are placed in Concert Band based on grade level and experience. Students should take private lessons if they desire to be in Symphonic Band. These books will be on sale at the beginning of the fall semester. Performances are mandatory and do count towards the students' grade. The Concert Band will give at least one performance in the Fall Semester and four in the spring. Dress for the Concert Band will be the GRC Concert Band Uniform provided by the Clark County Band Boosters.

***Temporarily, we are going to offer a 9-10 Grade Band and 11-12 Grade Band until proper seating and chair auditions can take place.**

Grading Policy

Students are required to attend all rehearsals. Grades will reflect excessive tardiness, participation, and attendance. Failing grades will be given to unexcused missed performances and rehearsals.



Marching Band Policy: The GRC Marching Band is a functioning entity of George Rogers Clark High School. As such all GRCHS Policies outlined in the “Student Code of Conduct” shall apply. Non-compliance will result in appropriate disciplinary actions as outlined in the “Student Code of Conduct.” Discipline referrals may be made in response to behavior on the practice field, in a rehearsal, on a bus, in a hotel, or at a competition. *Whenever you* are a part of the GRC Band you are a part of the GRCHS student body. Due to the peculiar nature of competitive band life there are some things that are not covered in the GRCHS “Student Code of Conduct” that are essential to the well being of the GRC Band. The following is a list of behaviors that shall result in a GRC Band discipline referral. Whenever a student receives a discipline referral for non-compliance it shall be to the discretion of the Band Director as to the appropriate punishment. 2 or more GRC Band discipline referrals may result in manual labor, suspension from participating in the field show, a parent conference, suspension or dismissal from the GRC Band.

- Tardy to rehearsal
- Unexcused absence
- Disrespect for staff
- Disrespect for chaperones/box moms/pit dads
- Disrespect for bus driver
- Abuse of uniform
- Abuse of school equipment
- Failure to observe call times
- Failure to have and wear all parts of uniform properly
- Failure to respect the rights and dignity of others
- Failure to observe trip rules and regulations
- Failure to observe rules for football games

Alternate Positions:

Due to the nature marching band and the timeline the Band Director must work on, it may be necessary to assign some members to an alternate position. Alternates will be issued a complete uniform, travel to all contests, and attend all rehearsals. Alternates will compete for positions in the show and may rotate with others based on attendance, attitude and preparedness. It should be noted that alternates have marched at State Finals, conducted as assistant drum major and have gone on to lead their section in later years.

Band Camp: Band Camp is held mid- July most years. It is required for all Marching Band members. During camp, students will meet daily at GRCHS according to a set schedule (students will have a copy of the schedule.) This is an intense period of instruction and is vital to the production of an outstanding performance. The drill and music are the focus of the camp. However, much is gained through interpersonal relationships and a sense of unity and cooperation. It is upon this foundation that the polished, finished product is built. If you are not here for the entirety of band camp, you are not guaranteed a spot. No one is allowed to leave campus.

Band Camp Food:

Students’ lunch will be provided. Students may also bring their lunch. Students are not permitted to leave campus during Band Camp. Water and a sports drink will be made available to students. It is a good idea for students to bring their own water jug. Dinner will be provided on days with evening practice.



Practice:

Once the school year begins, practices will be held on Mondays, Tuesdays, Thursdays, and Fridays as needed. Practices are held on the lower GRC parking lot or the practice field unless otherwise indicated. Students will receive a schedule indicating practice times. The rehearsal schedule is normally set well in advance, allowing students to plan other activities and obligations around the established schedule. Plan to arrive well in advance of the beginning of rehearsal. It is essential that we make efficient use of rehearsal time. This can only happen when every member is present and working to improve. The band member that misses rehearsal cannot improve and adversely affects other members of the band. Students should dress for weather. Tennis shoes are required. Sun block during summer months is highly recommended.

Extra Curricular Activities Policy:

Students are strongly encouraged to participate in all activities they desire. Some of these activities have conflicts with after school practices on our schedule. Please consult with the director as soon as you are aware of the conflict so we can properly resolve the scheduling. Typically we will split time with extra curricular, or school related, activities.

Uniforms:

Each band member will be issued a GRC Marching Band Uniform. Students are asked to pay a fee to help offset the cost of dry cleaning. This fee does not cover the total cost of dry cleaning. Students are expected to hang uniforms neatly and are not permitted to eat in uniform.

GRC Marching Band Uniform Requirements-

- Black GRC Marching Band T-shirt- These shirts are black with "George Rogers Clark Marching Band" screen printed in white. Students will also wear these shirts for special practices. Orders for the t-shirts will be taken during band camp.
- Black Soccer Shorts- These shorts are to be worn underneath the uniform and may be worn during special rehearsals.
- Black Socks- Students (excluding color guard) will need to wear a black socks for full uniform performances. Students are responsible for their own black socks.
- Black Shoes- All students will purchase a pair of black marching shoes for \$20. Color guard will purchase different shoes. Students are responsible for their shoes and required to bring them to performances. We will also provide a used shoe surplus where students can purchase shoes, if correct sizes are available, for \$10.

Summer Uniform

Many times throughout the year the GRC Band will have performance opportunities where full uniforms may not be required due to weather conditions or performance situations. During these times, the GRC Band will wear official Summer Uniform.

The Summer Uniform Shall Consist of:

- Black GRC Marching Band T Shirt
- Khaki Shorts- Shorts may be of the student's choice following the school dress code. Cargo style shorts will be allowed, sagging will NOT be allowed. Please use good judgment when choosing shorts while keeping in mind that you are representing the band, school, and community. Long khaki pants may be required in certain weather conditions. Everyone should be dressed the same; therefore this will be announced by the director.
- White Socks
- Tennis Shoes



Football Games:

The Marching Band attends all home football games. It is our role to help contribute to the game. The band will perform pep music and a halftime show. The band receives the third quarter off to get a drink or use the restroom. The band will march to the stadium as a unit and will march back to the band room as a unit.

RULES FOR FOOTBALL GAMES

1. Each section will be assigned a designated area to sit.
2. Members are to sit with their section only.
3. Non -band members will NOT be allowed in the band seating area.
4. No food in the band seating area.
5. No un-sportsman like conduct.
6. Pay attention to the game and the Band Director to know when and what to play.
7. Parents and staff may be asked to sit within the set to monitor behavior.

Section Leaders

Section Leaders will be chosen by application process by the Band Director. Section Leaders will be required to attend a special leadership camp to be held at GRC during the month of July. These dates will be announced on the application and anyone applying for section leader must attend the leadership camp. Section leaders will check for memorization, assist in teaching sectionals, assist in setting drill, monitor behavior of his or her section and serve as a role model for his or her section. Section leaders should be the first to learn their music, strive to improve daily, be patient with others, and be kind and respectful to everyone. Section leaders MAY NOT HAZE newcomers or punish members of the band. Section leaders may refer problems to the Band Director or staff.

Drum Major(s):

Students interested in being drum major will audition in the spring semester. Drum majors must possess a high level of musicianship and demonstrate strong leadership skills. Drum majors will be required to attend a training session, usually in June. Drum majors are responsible for conducting the band during public performances and contests, conducting during rehearsals, managing all pertinent equipment, managing sound equipment for the Band Director, and accepting awards at contests.

Competitions

The GRC Marching Band will normally travel to 5-7 competitions per year. Students will rehearse the morning of the competition. The GRC Band commonly rents facilities to use as staging areas on contest days. It is imperative that each student is on his or her best behavior at these staging areas. Parents are allowed at staging areas but there may be times when the Band Director will need to speak to the students only. Transportation will be provided through either the use of the Clark County School System or a charter company. Students are to treat all bus drivers with courtesy and respect, realizing that driver's mission is to transport us safely to our destination.



Parades:

Each year the GRC Marching Band is invited to participate in the Winchester Labor Day Parade (on Labor Day.) The band will dress in Summer Uniform. Attendance is mandatory. The band will also march in the Winchester Christmas Parade, which is typically held on a Saturday in early December. The band has marched in other parades including the Macy's Thanksgiving Day Parade, Orange Bowl Parade and the Kentucky Governors Inaugural Parade. The band may participate in other parades as opportunities present themselves.

BAND TRIP RULES

1. An adult chaperone will be on each bus.
2. Students will sign up for a bus in advance. No changes will be allowed unless a new sign up sheet is offered.
3. Students may not change buses on a trip.
4. Be on Time. Early is on Time.
5. Follow Bus Driver's directions.
6. Buses are to be kept clean. Make sure that you remove all personal items and pick up any trash.
7. Private cars will not be used. All members are expected to ride the bus.
8. All school rules and regulations apply on the trip.
9. Only exemplary behavior is acceptable from the GRC Band. Members are to be on their best behavior at all times. Be courteous to other school's bands at all times.
10. Ladies and gentlemen that cannot act as such while riding together on a bus will be separated.
11. No extreme noise will be tolerated on the buses or at any other inappropriate place such as motels or staging areas.
12. The band will travel as a unit on all trips. If a member has a good reason to return from the trip by other means, he or she must submit a written permit to the Band Director, signed by his or her parents no later than the morning of the trip.
13. Students will not be allowed in the room of a student of different gender.
14. While en route from the staging area to the contest site, students are not to talk. This is to be a silent bus ride.

JAZZ BAND

Auditions for jazz band will take place typically in November. Students will be required to play a prepared etude, to be handed out by the director, along with scales and improvisation. Jazz Band will meet at least once a week after school during the spring semester. Members are expected to study privately and work on improvisation skills.

The Jazz Band will play at least one Spring Concert and may travel to at least one Jazz Band Festival.

PEP BAND

The GRC Pep Band typically performs at all home basketball games, both girls and boys. Students are expected to buy a GRC Pep Band shirt and wear it to all games. Should either varsity team advance to tournament play, the GRC Pep Band will travel to support the team.



PEP BAND RULES

1. A call time will be given for a quick rehearsal/ warm up before the game.
2. Be on time.
3. Members are responsible for his or her music.
4. Members are to keep a pep band folder.
5. Members are to sit in designated area with like section.
6. Only sportsman like behavior is acceptable.
7. Third quarter will be given to take care of needs. Be back before the beginning of the fourth quarter.
8. Members are not allowed to be in unsupervised areas during third quarter.
9. The band room will close 30 minutes after the end of the game. Make sure you have made arrangements for a ride home within thirty minutes of the conclusion of the game.
10. Pay attention to the game and the director.
11. Do not taunt players or fans.
12. Only clean, positive cheers or chants.

WINTER GUARD and INDOOR DRUMLINE :

To be a member of the GRC Winterguard and Indoor Drumline you must have at least marched one complete fall season with the GRC Marching Band . If a potential member has experience elsewhere i.e. another high school band/guard program, drum corps or scholastic/independent winterguard or indoor drumline, an audition may be necessary at which time membership will be left to the discretion of the Director(s).

All practices for Winterguard and Drumline are mandatory. The season runs from December through early to mid April. There will be a “Winter Camp” in December usually during the Winter Break. This is usually a weekend and is a time of intense instruction. Currently, rehearsals are two days a week after school and some Saturdays. Failure to attend scheduled practices will result in the removal of membership to GRC Winterguard and Drumline. Number of members is based on interest, show design and at the discretion of the GRC Winterguard and Drumline Directors.

At this time there are no fees associated with being a member of the GRC Winterguard and Drumline.

The GRC Winterguard and Drumline are competitive and is a member of the Tri-State Circuit for the Pageantry Arts. www.tristatecircuit.com The winterguard and Drumline competes in 5-7 Tri-state Circuit and Winter Guard International (WGI, www.wgi.org) competitions per season. Shows are mainly on Saturdays. There will be rehearsals on Saturdays prior to the competition. Again, attendance is mandatory. Winterguard and Drumline shows allow for more interaction between competing units. Because of this, behavior is of the utmost importance. A GRC Winterguard, Drumline and non-member are expected to be courteous and polite at all times and to everyone. Non-members are encouraged to attend competitions to assist with logistically “setting up the floor”. These members need to be members of the GRC Band in some capacity be it marching band or symphonic etc. Any winterguard and drumline or nonwinterguard member behaving inappropriately at any time will be told to not attend another function. The inappropriate behavior in question will be evaluated by the Band Director and the Director(s) of the Winterguard and Drumline and dealt with accordingly. Transportation to competitive venues will be provided for members and non-members helping with the “set up”.



PRIVATE LESSONS:

It is hoped that every student will take private lessons. The cost of private lessons is \$10 for each 30 minutes. Students who sign up for private lessons will be given a contract to be signed by the student and parents. Students wishing to take private lessons with teachers other than those contacted by the Band Director are encouraged to do so. Lesson will be set-up in August.

SOLO AND ENSEMBLES:

KMEA sponsors a district level solo and ensemble festival each spring. All students are **STRONGLY** encouraged to participate. Each participating student will be required to find his or her own music with the help of the band director and accompanist if needed. Students will be asked to pay the KMEA registration fee.

ALL-STATE BAND:

KMEA sponsors an All State Band which meets in Louisville each year during the KMEA Conference. The event will take place in mid February. First round auditions for all state band will be in early November. Students wishing to audition must provide their own transportation to and from the site. The final round of auditions will occur in December. Students must provide their own transportation to and from the site. If a student is selected as a member of the Kentucky All State Band the Clark County Band Boosters will cover the cost of registration and housing. Audition music may be obtained from the Band Director in early September.

*Students wishing to audition for Kentucky All State Jazz Band will be given information and will be responsible for their own registration for audition.

DISTRICT 7 HONOR BAND:

Each year KMEA District 7 holds an honor band clinic that usually occurs in late January. Auditions will be held earlier in the month. Students wishing to audition must audition for the Band Director before being placed on the audition list. Students will be responsible for paying the audition fee set by District 7 Band Directors. Students will be responsible for their transportation to and from the audition site.

MOREHEAD STATE UNIVERSITY BAND CLINIC:

Each year MSU holds a band clinic in mid February. Students wishing to participate must make an audition tape as directed by the Band Director. Students selected to participate will be provided transportation to the Clinic, but will be responsible for transportation home.



SPRING TRIP:

As funding allows the GRC Marching Band may take a Spring Trip every few years. The Band Director will determine the location and nature of the trip. Students may be given opportunities to do ADDITIONAL fundraising to help off set the cost of the trip.

****Eligibility-** Students who have the following violations will not be permitted to participate in the Spring Trip:

- 3 or more unexcused tardies or early dismissals
- suspension from school
- failing grades at the time of the trip in any course
- students with a grade of a "B" or below in band class
- students receiving two or more GRC Band Discipline Referrals
- Students receiving any GRC Discipline Referral while participating in a GRC Band function

*This is NOT a guaranteed trip. Feasibility will be contingent upon available funds for transportation and site based/ school board approval.

FUNDRAISING:

Each year the Clark County Band Boosters are charged with the responsibility of raising the funds necessary to maintain the quality of the GRC Band Program. Along with the Clark County Board of Education, the CCBB provides financial support of the GRC Band program. Funding goes to equipment, uniforms, instruction, music, and travel. It is critical to our success as an organization that we ALL DO OUR PART to raise the necessary funds. In order to monitor and encourage participation from all families, the Clark County Band Boosters have adopted the following policy for fundraising.

FUNDRAISING POLICY

Each Student is strongly encouraged to participate in CCBB Fundraising activities. Family members may work for a student. It is essential that each member contribute to the fundraising efforts of the CCBB.

INSTRUMENT CARE

School owned instruments become the responsibility of the student to whom they are issued. Students using school owned instruments are to complete a School Instrument Loan Form and submit a \$50 deposit. Any damage incurred other than normal wear will be the responsibility of the student. Whenever an instrument is damaged it is the responsibility of the student to notify the Band Director immediately. Instruments should always be handled with care and respect. If no damages occur during the possession of the instrument, the \$50 deposit will be refunded after the instrument is returned.



BAND BANQUET:

Each spring the Clark County Band Boosters sponsor a Band Banquet in honor of GRC Band Seniors and students. The GRC Band Banquet is for all junior and senior members of the GRC Band. The banquet is restricted to the immediate family of band members and honored guests. As long as funds are available students will be provided a catered meal free of charge. Guests of students will pay for the price of the meal.

MEMBER RECOGNITION: Each member will be awarded a certificate for his or her service to the GRC Band. Students will also receive any pertinent patches or service bars.

ACHEIVEMENT AWARDS: Students will be awarded the following achievement awards based on merit and the Band Directors selection:

- Drum Major Plaque - Given to the drum major(s) for that year.
 - Most Improved Section – Awarded to the section that demonstrated greatest growth as performers throughout the year. Each member of the section will receive an individual trophy.
 - Kentucky All State Band – A plaque will be given to any member of that year’s Kentucky All State Band
 - District 7 Honor Band - A certificate and a patch will be given to each member of the District 7 Honor Band.
 - Rusty Carr Scholarship- awarded to individual by application process to be chosen by committee.
 - Clark County Band Booster Scholarship and Directors Scholarship- Awarded to individuals by application process to be chosen by committee
 - Academic Achievement Award- Awarded to the GRC Band Member with the highest academic status of the senior class
 - John Philip Sousa Award* - Awarded to outstanding senior bandsman
 - Louis Armstrong Award* - Awarded to outstanding senior jazz musician
 - Outstanding Freshman Award*- Awarded to outstanding Freshman band member
 - Outstanding Sophomore Award*- Awarded to outstanding Sophomore
 - Outstanding Junior Award*- Awarded to outstanding Junior
 - Outstanding Senior Award*- Awarded to outstanding Senior
 - Most Improved Musician*- Awarded to the individual demonstrating most musical improvement
 - Outstanding Marcher*- Awarded to individual that demonstrates utmost proficiency as a marcher
- For all awards marked * students must have no unexcused absences or any disciplinary actions taken by the band director or school.*



WHAT PARENTS CAN DO TO HELP

Parents are an important part of the GRC Band Program. Without continued involvement and efforts of band parents, the GRC Band would cease to maintain its high level of success. There are many things parents can do to help:

- 1. Attend Band Booster Meetings.** The Clark County Band Boosters meet the 2nd Monday of every month 7:00pm in the GRC Band Room.
- 2. Attend monthly parent meetings.**
- 3. Volunteer for parent committees.** There are many different tasks with which assistance is needed. These committees include but aren't limited to
 - a. Chaperone**
 - b. Box Mom**
 - c. Transportation**
 - d. Pit Crew**
 - e. Sewing**
 - f. Food/ Concierge**
 - g. Publicity/Communications**
- 4. Be supportive of the band program and your child's participation by:**
 - a. Assisting your child to prepared and punctual for every rehearsal.**
 - b. Notifying the director whenever an absence is unavoidable.**
 - c. Encouraging your child to practice at home and help them find a place to do so.**
 - d. Purchasing a music stand, tuner and metronome.**
 - e. Whenever possible buy quality equipment.**
 - f. Showing interest and enthusiastically attend every performance possible.**
 - g. Arranging for private lessons.**
- 5. Practices are open as long as parents are not disruptive. Please feel free to cheer during final runs!**
- 6. Help with fundraising activities.** The band is funded completely by the Clark County Band Boosters, Inc. The funds are use to purchase instruments, music, equipment, repairs, instruction, staff salaries, transportation, etc.

APPENDIX:

- Medical Form**
- School Instrument Loan Form**

Policy Guide Signature Form

By signing below, I understand the requirements and expectations of the policy guide set forth by being a member of the George Rogers Clark High School Band. By signing below, as a parent of a student that is a member of the George Rogers Clark High School Band, I understand the requirements and expectations of my child. If you are a member of the marching band, please sign this page and bring with you to band camp. If you are a member of concert band only, please bring this page signed during the first week of class.

I have read the band policy guide and I agree to comply with what it says.

Signed _____ Date _____
(student)

Signed _____ Date _____
(parent)

To Members of the GRC Band and their Families:

As Director of Bands for George Rogers Clark High School it is my pleasure to welcome you to the GRC Band experience. I believe the GRC Band Program to be one of the finest in our state. This is due to excellent staff, boosters, supportive community, and of course, great students. It is our goal at GRC to help *all* kids reach their potential.

The GRC Band is a comprehensive program. We offer all areas of music training including Concert/Symphonic Band, Marching Band, Pep Band, Private Lessons, JazzBand, Chamber Ensembles, and Winter Guard/Drumline. Please take advantage of as many of these opportunities as you can.

It is my honor to be your Band Director. Please feel free to contact me if you have any concerns. I look forward to working with you and continuing the lasting tradition here at GRC.

Sincerely,

Chris Yoo

Chris Yoo
Director of Bands
George Rogers Clark High School

SCHOOL INSTRUMENT/EQUIPMENT LOAN FORM

NAME _____

ADDRESS: _____

PHONE: _____

PARENT NAME _____

PARENT'S EMPLOYER _____

SCHOOL INSTRUMENT BORROWED _____

SERIAL NUMBER _____ **MODEL NUMBER** _____

LOCKER NUMBER _____ **LOCK SERIAL NUMBER** _____

LOCK COMBINATION _____ **DATE ISSUED** _____

DATE RETURNED _____

Deposit Collected _____

LIST ANY IMPERFECTIONS AT TIME OF ISSUE:

LIST ANY IMPERFECTIONS AT TIME OF RETURN:

I _____ understand that it is my responsibility to take care of the above mentioned owned by the Clark County Public Schools and CCBBs. Any damage that is incurred as a result of my negligence will be my financial responsibility. I will notify the Band Director any time damages occur. I will store my instrument in the designated location, under lock and in its proper case. I also understand that a \$50 deposit is required in loan of the instrument. The entire deposit will be refunded if no damages occur during the loan of the instrument.

Student Signature _____ **Parent Signature** _____

Band Director Signature _____